

SOPHISTICATED ANALYTICAL INSTRUMENTATION FACILITY
PANJAB UNIVERSITY, CHANDIGARH – 160014
UNDER POSTAL CERTIFICATE

No.....
Dated.....

Sir,

Please quote your lowest rate in DUPLICATE for the following items, along with the detailed information and leaflets etc., if any. Your Quotation should reach the undersigned on or before 29-12-2014

Item:- Split Air-Conditioners Capacity 1.5 Ton make Voltas

The quotation should be typed or written clearly avoiding over-writing.

1. The rates quoted should be F.O.R. Chandigarh.
2. The rates of insurance, excise duty, sales tax should be mentioned clearly. Original receipts for insurance charges are required along with the bill of payment.
3. SPECIAL DISCOUNT for educational institutions/Universities teaching department may be mentioned.
4. The quotation giving our reference number and due date of quotation should be sent in a sealed cover affixing necessary postage stamps, otherwise, it will not be possible for us to consider your quotation.
5. No advance payment will be made. Bill/s will be passed for payment by the university office after verification of the material (payment will be made within 20/30 days).

Yours faithfully,

Director

Tel.:0172-2534046, 2534047, 2541065 **Fax:** 0172-2541409 **E.Mail:**rsic@pu.ac.in
Website:<http://rsic.puchd.ac.in>